



Request for Proposal No. 26-08

for

**AUD Implementation and UN Support**

Engineering design tool implementation and utility  
network migration support.

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# 1. Executive Summary

Chugach Electric Association, Inc. (Chugach) is soliciting proposals from qualified Vendors to support Chugach Electric Association's migration to Utility Network and implementing Spatial Business Systems (SBS) Automated Utility Design (AUD) solution to include the following functional areas:

- AUD implementation
- ArcGIS Utility Network technical consultation
- GIS performance testing
- GIS high-availability implementation
- Post go-live hyper care support

The objective of this RFP is to select a single-source Vendor that can provide all the above functionality in a seamlessly integrated suite that reduces integration and operation maintenance for Chugach while at the same time enhancing the overall customer services available. While the systems listed are the focus of this RFP, the Proposer should consider offering replacements for peripheral solutions if it simplifies the architecture or enhances the overall features and functionality of the solution. Implementation services include but are not limited to; plan, analyze, upgrade, design, build, test and deploy in partnership with internal resources, and post go-live support. The Vendor and/or its preferred implementation partner must demonstrate successful implementations of their solution/s at multiple utilities, preferably cooperatives and these clients are to be referenceable.

This RFP provides details of the Vendor selection process, the scoring criteria, and provides guidance on the format of the Vendors' responses.

Questions related to this RFP are due no later than **4:00 PM Alaska Time Tuesday, March 17, 2026**. Bidders may submit questions via email to [contracts@chugachelectric.com](mailto:contracts@chugachelectric.com). Responses to questions will be provided by **4:00 PM Alaska Time, Friday, March 20, 2026**.

Proposals are due, and to be uploaded to Chugach's website under the Bid Opportunities link, RFP No. 26-08: AUD Implementation and UN Support – Submit Technical Proposal button, no later than **4:00 PM Alaska Time on Friday, April 17, 2026**.

Chugach reserves the right to define and waive irregularities, to accept or reject any or all proposals, in whole or part, and to reissue, withdraw, or cancel this RFP in its entirety for any reason, including to perform the work in-house, without liability of any type to Vendor, including, but not limited to, any costs associated with proposal preparation and submittal.

## 2. Introduction

With more than 92,000 members and 115,000 metered locations, Chugach is the largest electric utility in Alaska, providing generation, transmission, and distribution of electricity in Anchorage and the upper Kenai Peninsula. Headquarters in Anchorage, with over 460 employees, we provide service from Anchorage to the northern Kenai Peninsula, and from Whittier on Prince William Sound to Tyonek on the west side of Cook Inlet.

As a member-owned cooperative, Chugach is guided by a seven-member board of directors elected by and from the membership. Our mission is to provide safe, reliable, and affordable electricity through superior service and sustainable practices, powering the lives of our members.

Chugach was organized as an Alaska electric cooperative in 1948 and operates on a not-for-profit basis. The utility is on an interconnected regional electrical system referred to as the Alaska Railbelt, a 400-mile-long area stretching from the coastline of the southern Kenai Peninsula to the interior of the state, including Alaska's largest cities, Anchorage and Fairbanks.

### 3. Project Background

Chugach is undergoing a migration from the ArcGIS geometric network to the ArcGIS utility network. Esri will end support for ArcMap, and therefore the geometric network, in March of 2028 for utilities. With this large undertaking, Chugach also revisited their designer tool of choice. Over the next 2+ years, while Chugach addresses the main components of data migration, they are looking for a Vendor who can implement AUD simultaneously. This Vendor must have proven success with the utility network, ArcGIS Enterprise high-availability environments, performance testing of ArcGIS Enterprise, as well as AUD. Completion/go-live is targeted for January 2028.

### 4. Project Objectives

Chugach understands the need for improvements. This includes, but is not limited to, the following objectives:

1. Implement solution/s that meet the identified requirements in *Appendix A: Requirements*.
2. Migrate to Esri's ArcGIS Utility Network and ArcGIS Pro
3. Design and implement a more robust architecture, including a new high-availability environment for GIS (e.g., AUD, ArcGIS Enterprise, SQL Server database, integrations, etc.)
4. Implement a new designer tool that better fits Designer needs and expectations (AUD)
5. Thoroughly train users on integrated solution before go-live on use of AUD

### 5. Project Scope and Deliverables

Project scope includes the following:

1. Development of an AUD implementation plan and timeline.
2. Implement AUD including user acceptance testing, integration testing and training.
  - a. Implementation services related to, but not limited to; design, configuration, builds, data conversion/transfers (e.g., construction/compatible unit data), integration, testing, training, assist with deployment to production, go-live and post go-live support of AUD. Training materials are to be customized to Chugach business processes and needs.
3. Support Chugach's migration to Esri's ArcGIS Utility Network and ArcGIS Pro with experienced, technical consultation, as needed.
4. Design and support implementation of more robust architecture, including a new high-availability environment for GIS (e.g., AUD, ArcGIS Enterprise, SQL Server database, integrations, etc.)
5. ArcGIS Enterprise, ArcGIS Pro, database and integrated system performance testing (e.g., performance of UN services, including editing, mobile and remote response to the same services).
6. Installation of solution/s that are compliant with Chugach security, regulatory, and privacy requirements. Solutions may be a mix of on premise and/or cloud solutions but must be integrated and meet the unique disaster recovery requirements of a critical infrastructure organization based in Alaska.
7. Integration configuration and unit testing of solution/s into Chugach's ERP environment. The nature of integration requirements for new software solutions is complex. For ease of planning, we have listed the current integrations with existing systems at Chugach. The proposal should account for replacements of these integrations, unless the system design and architecture of the respondents' integrated solution(s) makes the integration unnecessary. Refer to *Appendix A: Requirements* for further details.
  - a. For example, Cayenta is Chugach's customer information system (CIS), financial management system (FMS) and work management system (WMS). There are two existing integrations to this ERP application
8. Services related to warranty support.
9. Optional: Value Added Resellers for AUD can include license costs in their cost proposal, but license costs are not required. Absence of license costs will not invalidate the response to the Request for Proposal.

The following deliverables are defined:

1. AUD is operational and is fully compliant with Chugach requirements. See *Appendix A: Requirements* for further details.
2. Engineering staff and Information Technology staff are trained and fully capable of using all requested / delivered functionality for both AUD and Utility Network.
3. All software documentation includes installation guides, user manuals, training materials, testing procedures, deployment guides, release notes, database schema, configuration workbook, product lifecycle roadmap, etc.
4. Access to bug fixes and system patches for the contracted period of maintenance.
5. Invitation to attend the Vendor’s user group meetings, if applicable.

## 6. Project Schedule

Due to the nature of this RFP and the significant impact it will have on operations, Chugach will work with the selected Vendor to establish a firm and reasonable schedule based on the final agreement of the project scope. To evaluate Vendors on their potential implementation timeline, Vendors are to develop a preliminary high-level milestone project schedule to include the milestones identified in Table 1. Vendors’ proposed schedule for the project implementation will be a factor in the RFP Scoring Criteria. Note final project schedule may need to be coordinated with other critical Chugach infrastructure projects.

**Table 1: Project Schedule Key Milestones**

Item	Description
1	Project Kickoff
2	Solution Design
3	Software Installation in “Sand Box” Environment
4	Data Conversion/Migration
5	System Integration Test
6	User Acceptance Test
7	Go-Live
8	Post Go-Live Support
9	Training

## 7. RFP Process

Vendors will be selected based on criteria as described in Section: RFP Scoring Criteria. The scoring will be done by a Chugach committee assigned specifically to the task of Vendor selection. The final selected Vendor/s will be invited for contract negotiations. In case of a contractual deadlock, an alternative Vendor/s may be invited for contractual negotiations.

## 8. RFP Schedule

Chugach expects to announce the selected Vendor based on the process described earlier by the schedule described in Table 1.

**Table 2: RFP Schedule**

<b>Item</b>	<b>Description</b>	<b>Date</b>
1	RFP Issued	March 4 <sup>th</sup> , 2026
2	Questions/Clarification Submission Period Begins	March 4 <sup>th</sup> , 2026
3	RFP Question Responses Due	March 20 <sup>th</sup> , 2026
4	Vendor Proposals Due	April 17 <sup>th</sup> , 2026
5	Evaluate Pricing, Check Reference, & Final Scoring Complete	April 24 <sup>th</sup> , 2026
6	Complete contract Negotiations, Board Approved, and Vendor Selected	June 1 <sup>st</sup> , 2026

## 9. RFP Scoring Criteria

The scoring of proposal submittals will be completed as described below.

### 9.1 Scoring Criteria

Scoring is based on the Vendor’s solution compliance with functional and non-functional requirements (See *Appendix A: Requirements*).

**Table 3: Stage 1 Scoring Metrics**

Item	Description	Weight (%)
1	Vendor Ability to Fulfill Requirements	50%
2	Cost proposal*	30%
3	References	10%
4	Proposed Schedule	10%

\*The vendor is required to provide a cost proposal, in their format, for all requested details pertaining to project costs.

Optional: Value Added Resellers for AUD can include license costs in their cost proposal, but license costs are not required. Absence of license costs will not invalidate the response to the Request for Proposal.

## 10. Instructions to Vendors

### 10.1 General Instructions

Instructions are provided with the goal of simplifying the RFP process and to ensure uniformity and consistency in the format of the responses received, as this will facilitate a fair comparison of Vendor strengths and weaknesses.

Chugach reserves the right to reject all proposals that do not comply with the prescribed format described in this RFP.

#### 10.1.1 RFP Availability

This RFP and all relevant attachments are available<sup>1</sup> at: <https://bidopportunities.chugachelectric.com/>.

The RFP may also be found by going to <http://www.chugachelectric.com> and navigating to “BID OPPORTUNITIES” at the bottom of the page then by selecting “RFP No. 26-08: AUD Implementation and UN Support.”

#### 10.1.2 Preparation of Proposals

All Proposals must strictly conform to this RFP documentation and any addenda thereto. The recipient shall acknowledge receipt of each addendum in the cover letter associated with the proposal. Chugach is not responsible for any omissions on the Vendor’s part.

All blank spaces in the Proposal forms must be completed by the Vendor as directed. The Proposal forms must be duly executed by the Vendor and any alterations or modifications to the Proposal forms must be explained in writing and initialed by the Vendor. The completed Proposal forms must specify the full legal name and business address of the Vendor (and the street address of all partners or joint ventures). Proposals by a corporation must specify the firm's place of incorporation. The name of each signatory must be typed or otherwise clearly imprinted below each signature.

No Proposal shall be considered complete unless accompanied by all items specified in these "Instructions to Vendors." The preparation and submission of a Proposal shall be by and at the expense of the Vendor. All Proposals shall remain the property of Chugach.

#### 10.1.3 Submission of Proposals

Vendors shall complete and submit their proposal and any exceptions to the Services Contract. All submittals shall be in the form of electronic files and provided in Word, PDF or Excel formats. Proposals are to be uploaded at Chugach’s website (<https://bidopportunities.chugachelectric.com/>) by clicking on the “Submit Technical Proposal” button, located under the tab “Inside Chugach” under the Proposal Opportunities link “RFP No. 26-08: AUD Implementation and UN Support.”

#### 10.1.4 Clarification of Request for Proposal

Each Vendor must carefully examine the RFP and all addenda. If any Vendor (a) finds discrepancies, omissions or ambiguities in the RFP documents, (b) is uncertain as to the intent or meaning of any provision of the RFP, or (c) has any question regarding the RFP, the Vendor must promptly notify Chugach thereof in writing by email. Replies to such notices may be made in the form of addenda, which will be issued simultaneously to all qualified Vendors.

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<sup>1</sup> All Vendors need to be registered to view and download this and any RFP issued by Chugach  
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No additional questions may be entertained once the window for requesting and providing RFP-related clarifications has passed.

### **10.1.5 Alternate Proposals**

Chugach reserves the right to approve or withhold its approval of any or all alternatives proposed by Vendors and to approve or deny any or all requests for such approvals.

### **10.1.6 Modifications or Withdrawals of Proposals**

A Vendor may modify or withdraw its Proposal by written request, provided that the request is received by Chugach at the specified address and prior to the time specified for the submission of Proposals. Following withdrawal of its Proposal, a Vendor may submit a new Proposal, provided that such new Proposal is received by Chugach prior to the time specified for the submission of Proposals.

Chugach may modify any provision of the RFP at any time prior to the time specified for the submission of Proposals. Such modifications may be made in the form of addenda, which will be issued simultaneously to all qualified Vendors and posted on Chugach's website.

### **10.1.7 Award or Rejection of Proposals**

Chugach reserves the right to reject any or all Proposals and/or to waive irregularities therein, and all Vendors must agree that such rejection shall be without liability on the part of Chugach for any damage or claim brought by any Vendor because of such rejections, nor shall the Vendors seek any recourse of any kind against Chugach because of such rejections. The filing of any Proposal in response to this invitation shall constitute an agreement of the Vendor to these conditions.

### **10.1.8 Execution of the Order**

A sample contract document is provided in the *Appendix B: Chugach Sample Contract*. The successful Vendor must duly execute the Contract within 20 business days after notification of award and return it to Chugach. Failure of the successful Vendor to duly execute and return the Contract, together with any other required documents will entitle Chugach to award the order to any other Vendor.

### **10.1.9 Complete Proposal**

Vendors are requested to submit Proposals, which are complete and unambiguous without the need for additional explanation or information. Chugach may make a final determination as to whether a Proposal is acceptable or unacceptable solely based on the Proposal as submitted and proceed with Proposal evaluation without requesting further information from any Vendor. If Chugach deems it otherwise desirable and in its best interest, Chugach may, at its sole discretion, request from Vendors additional information clarifying or supplementing, but not basically changing, any Proposal as submitted.

### **10.1.10 Additional Information**

After the receipt of Proposals, Chugach may request additional information to clarify the Proposals by written questions, over the telephone, or in individual meetings with selected Vendors. Failure by a Vendor to provide additional information or to attend such requested meeting(s) shall be a cause of disqualification.

Chugach reserves the right to request Proposal clarifications from only those Vendors Chugach deems in its best interest. All clarifications shall be documented by the Vendor as change pages to the Proposal; the Proposal shall always be consistent.

### **10.1.11 Ex Parte Communications**

Please note that to ensure the proper and fair evaluation of a proposal, Chugach prohibits ex parte communication initiated by the Vendor to any Chugach official or employee evaluating or considering the proposals prior to the time a proposal decision has been made. Communication between the Vendor and Chugach may be initiated only by the appropriate Chugach official or employee to obtain information or clarification needed to develop a proper and accurate evaluation of the proposal. Ex parte communication may be grounds for disqualifying the offending Vendor from consideration or award of the proposal, then in evaluation, of any future proposal.

### **10.1.12 Subcontractors and Suppliers**

If the Vendor plans to enter contracts with subcontractors and Suppliers to complete this project, the identification and location of the possible subcontractors and major Suppliers with a comprehensive description of their offering shall be submitted with the Proposal.

### **10.1.13 Price Guarantees and Options**

The format of the Cost Proposal is provided in the Vendor's format. Prices shall be firm and shall include licensing, maintenance, implementation, all transportation costs to Chugach as well as all custom duties, taxes, fees, etc. The proposal shall be valid for a period of no less than 180 days from the date of submittal of the Proposal.

### **10.1.14 Vendor Understanding**

The Vendor acknowledges by submitting its Proposal that the Vendor has accepted the terms stipulated in the Contract Documents and these Instructions to Vendors, and that the Vendor has satisfied itself as to the nature of the work and other matters which by appropriate judgment could be deemed to affect the work and the cost thereof. Such matters include commercial conditions, technical requirements, character and availability of materials, labor, equipment and facilities required for the proper performance of the Work and laws, regulations, rules or agreements to be observed in such performance. Any cost or effort, whether in terms of labor, material, equipment or professional knowledge, or in the proper observance of any applicable labor agreement and any accepted practice which in one way or another may apply to the work, which may be required for the performance of any part of the work in a proper manner shall, unless expressly excluded in the Contract Documents, be furnished by the Vendor and be included in the Proposal prices.

### **10.1.15 Proprietary Information and Restricted Data Notice**

This document, including all paper and electronic copies and as submitted in connection with the RFP for services outlined herein, is the exclusive property of, and contains proprietary Chugach information. The contents of this document, or any part thereof, shall not be duplicated for or disclosed to any third parties, nor shall the proprietary information contained herein be used for construction or any other purpose, save only the preparation of a proposal to Chugach. Any use of this material for any purpose other than what it is intended for is strictly prohibited.

### **10.1.16 Work Schedule for Vendors**

Due to the costs associated with travel to Alaska, Chugach will accept offsite work schedules. Onsite work may be required during critical milestones during the project. Vendors should identify key milestones where onsite work would be beneficial in their cost proposal.

## 10.2 Proposal Format

The Vendor's proposal shall contain the following information in the order indicated and adhere to the page limits indicated. Where no page limit is indicated, the Vendor must keep the number of pages reasonable:

- 1) Cover Letter (1 Page). The cover letter must follow the guidelines below:
  - a) It must be addressed to Mr. Joshua Travis.
  - b) It must be dated and signed by an authorized officer of the Vendor company.
  - c) It must acknowledge receipt of any/all addenda related to this RFP provide by Chugach.
  - d) It must acknowledge the attached Chugach contract and note any exceptions. The exceptions will be covered in detail in the Contract Exceptions section, discussed below.
  - e) It must state that it is willing to sign an NDA with Chugach for purposes of the demonstration, should the Vendor be invited to perform product demonstrations using Chugach data.
- 2) Executive Summary (< 2 pages). The executive summary must follow the guidelines below:
  - a) It must describe the Vendor's organization (and partner, if any).
  - b) It must describe the proposed solutions at a high level and its features.
  - c) It must confirm understanding of the RFP process and the scoring criteria.
- 3) Vendor Approach. This section must follow the guidelines below:
  - a) For each requirement listed in Appendix A indicate whether the Vendor meets the requirement and if possible, provide a description of how the solution/s meets the requirement. The completed spreadsheet will be submitted to Chugach as part of the proposal package.
  - b) Provide methodology and pricing.
  - c) The project approach must describe the project implementation methodology, covering the entire scope of work with enough detail to ensure Chugach is able to evaluate the Vendor's grasp of requirements.
  - d) Vendors should provide any specific considerations with respect to providing a robust solution to the Alaska territory. Specifically, the Vendor should address any internet connectivity concerns related to supporting cloud solutions, if so proposed.
  - e) Provide a high-level project milestone schedule with start dates and durations. Identify task dependencies and associated risks. See *Section 6: Project Schedule* for a list of items the schedule must include.
  - f) Provide a high-level summary of items of non-compliance with the functional and non-functional requirements.
  - g) Provide a list of deliverables.
  - h) Provide an example statement of work.
  - i) Describe the project personnel who will be deployed to implement the solution/s. Highlights of their individual biographies must be provided along with a description of their roles and responsibilities. Detailed resumes must be provided in an Appendix.

**Note: project personnel may not be required full-time as the complexity of the project, including the draw on Chugach resources, will keep the project moving at a slower pace than may be typical. Project goal completion date is before February 2028.**
- 4) Contract Exceptions. The Vendor shall identify, in detail, exceptions to the Chugach contract provided in *Appendix B: Chugach Sample Contract*.

- 5) Customer references. When requested, the Vendor is to provide 3 customer references for Vendor solution where the Vendor implemented the proposed within the past 5 years. These references should be from metered utilities of comparable size to Chugach, preferably cooperatives. Proposers should provide contact information of individuals who can speak to the solution provided. Contact information shall include:
  - Name
  - Title
  - Phone Number
  - Email Address
- 6) Filled out Requirements Matrix (Appendix A), do not modify the structure of the table.
- 7) Appendices. The Vendor shall provide information relevant to the proposal including, but not limited to, detailed resumes for project personnel, product brochures, diagrams, supporting materials referenced to the Requirements, and sample maintenance agreement.

## APPENDIX A: Requirements

Detailed requirements are provided in this Appendix. All Vendors are required to fill out information in the attached Excel file and include this along with their submission. Where possible, provide a description of how the Vendor meets the requirement, include descriptions demonstrating how the Vendor meets specific requirements are encouraged.

Number	Primary Category	R = Required D= Desired O= Optional	Description
1	Administration	R	Centralized administration, offering ease of access and learning curve
2	Administration	R	Regular upgrade and patching cycles
3	Administration	R	Pleasant customer service and great technical support
4	Administration	R	Background checks and appropriate level of training for all personnel with access to the network
5	Administration	R	Policy for protecting sensitive information
6	Administration	R	Vendor has confidentiality & non-disclosure agreements
7	Administration	R	Appears to understand our ask
8	Administration	R	Has proven track record in industry
9	Administration	R	Has standard Service Level Agreements
10	Administration	R	Has Utility and ArcGIS Utility Network experience
11	Administration	R	Vendor can provide support
12	Administration	R	Vendor describes how they communicate application changes and who receives those communications
13	Administration	R	Vendor provides current application roadmap
14	Administration	R	Vendor provides disaster recovery plan
15	Administration	R	Vendor provides high level architecture
16	Administration	R	Vendor provides schedule for updates and versioning
17	Administration	R	Vendor provides training documentation applicable to Chugach for end user training
18	Administration	R	Vendors support available M-F, 8-5 AKT
19	Administration	D	Vendors support available 24/7
20	Implementation	R	Works with Chugach internal design standards
21	Implementation	D	System speeds when working offsite or on VM, like onsite
22	Implementation	R	Current computer hardware meets product system requirements
23	Implementation	R	Desired implementation simultaneously with Utility Network. Before end of Feb 2028.

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Number	Primary Category	R = Required D= Desired O= Optional	Description
24	Implementation	R	Implementation needs to include fit for purpose training for requesting department.
25	Implementation	R	Implementation needs to include professional services for implementation
26	Implementation	R	Implementation needs to include training recordings for implementation
27	Implementation	R	Profile and/or role-based security.
28	Implementation	R	Vendor preforms vulnerability and penetration testing on their network
29	Implementation	O	Reminders that this is internal use only, PII, business confidential or other classification reminders
30	Implementation	R	Design archive, centralized storage solution for designs
31	Implementation	R	Ability to access offline
32	Implementation	R	Mobile view available (Phone and Toughbook)
33	Implementation	R	System provides detailed error messages.
34	Implementation	R	Utility network migration technical consultation
35	Integrations	R	Ability to integrate with secure Esri services
36	Integrations	R	Cognos integration, depending on application native reports
37	Integrations	R	Need application to disable to accounts removed from AD group automatically
38	Integrations	R	Need AD accounts to add to application automatically from AD group
39	Integrations	R	SSO, AD integration to roll profile management into existing processes
40	Integrations	R	Vendor has clear provisioning requirements
41	Integrations	R	Ability to integrate Construction Units and Retirement Units from Work Order Close out process to FMS (Cayenta)
42	Integrations	R	Ability to integrate with GIS
43	Integrations	R	Ability to integrate Bill of Materials for Inventory Reservation to WMS (Cayenta)
44	Integrations	D	Clear metrics that can be communicated as high as board level
45	Integrations	R	Staking Sheets that can be sent outside of the tool
46	Integrations	R	Cost Estimates that can be sent outside of the tool
47	Integrations	R	Bid sheets that can be sent outside of the tool
48	Integrations	R	Cost by location that can be sent outside of the tool
49	Integrations	R	Material issue ticket that can be sent outside of the tool
50	Integrations	R	Material retirement form that can be sent outside of the tool
51	Integrations	D	Project closeout consolidated form
52	Integrations	D	Material reconciliation

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## APPENDIX B: Chugach Sample Contract