

CHUGACH ELECTRIC ASSOCIATION, INC.
REQUEST FOR BID NO. 24-13
CONTROL ROOM RENOVATIONS – CONSOLES AND BACKBAR MILLWORK
INVITATION TO BID

August 1, 2024

You are invited to submit a Bid for Control Room consoles and backbar millwork at two Anchorage facility locations.

Non-Disclosure Agreement Required:

The documents provided by Chugach are confidential; the technical specifications and attachments will be provided upon receipt of a Non-Disclosure Agreement (NDA) provided on Chugach’s website.

The NDA is available at Chugach’s website under the following:

<http://www.chugachelectric.com>

Under link: Bid Opportunities
Select: RFB No. 24-13 – Control Room Renovations – Consoles and Backbar Millwork*

*(This requires registration to view & download).

The completed NDA should be uploaded to Chugach’s website at the same link provided above using the “Submit Technical Proposal” button. Once the NDA is received by Chugach, the Bid documents will be transmitted to the Prospective Bidder.

Details will be outlined in the technical specifications, but here is a high-level summary of the required work:

- Consoles: Four (4) Wrap around sit-stand consoles of 13’-4” x 7’-2” overall dimension
- Control Room backbar: Curving shape matching existing a/v wall, measuring 66’-0” overall, with various storage types
- Backup Control backbar: Straight cabinet measuring 33’-0” overall, with various storage types

Contractor will be required to perform installation of the consoles and backbar no earlier than **April 9, 2025** and complete installation by **April 23, 2025**. An alternate to furnish and install a second backbar at a Backup Control Room location is included. Contractor will be required to perform installation of the backbar no earlier than **December 2, 2024** and complete installation by **December 6, 2024**. Prospective bidders that complete the required NDA will be provided with design drawings and specifications with additional requirements as referenced in General Specifications – General and Supplementary Conditions and will be expected to submit bids for alternate as well.

Should contractor require modifications to sample contract, requested modifications to be submitted with Bid.

A Bid bond in the amount of 10% of the Bid shall be provided with the Bid documents. A certified check made payable to “Chugach Electric Association, Inc.” may be substituted for the Bid Bond.

Bid questions shall be submitted no later than **4:00p.m., Thursday August 8, 2024**. Responses will be provided by **4:00p.m., Tuesday August 13, 2024**. Bids are due no later than **4:00p.m., Thursday August 22, 2024**. Questions should be submitted electronically to contracts@chugachelectric.com.

Chugach is a not-for-profit cooperative and pricing submitted should reflect any applicable discounts.

Chugach will review responsive Bids and may select a Bidder that, in Chugach’s sole and absolute discretion, represents the best overall value to Chugach. Chugach reserves the right, in its sole and absolute discretion, to define and waive irregularities, to accept or reject any or all Bids, in whole or in part, and to reissue, withdraw, modify, or cancel the project in its entirety, or in part, for any reason, including without limitation its subsequent determination to perform all or a portion of the work in-house, without incurring any liability of any type or nature to any Bidder, including but not limited to any costs associated with the preparation and submittal of any Bid. Should Chugach decide to proceed with the project and enter into a contract with a Bidder, the selected Bidder shall enter into a contract that is substantially similar to the form provided, except as otherwise agreed to by Chugach, and shall perform work and provide services in accordance with the terms of such contract.

The objective of the Bid process is to select a highly qualified Contractor with the capability (technical, financial, and managerial) and experience necessary to successfully undertake and complete the construction of the Work. Respondent submittals will be evaluated based on the following criteria:

SELECTION CRITERIA	POSSIBLE POINTS
COVER LETTER (limit to one page) Describe how your expertise and/or techniques can provide an advantage to Chugach in completing the Project. Describe your firm’s philosophy and experience in Alaska, including employment of Alaskan residents.	5
A – C COMPANY, TEAM PROFILE AND OFFERING. Complete Forms A through C for your proposed team. Upon signing of the Contract, there shall be no substitutions of Project team members without Chugach’s express written consent.	15
E. PAST PERFORMANCE. For the Contractor, complete Form E for three (3) recent and relevant projects of similar size and scope to that of Chugach’s Project demonstrating your firm’s ability to manage and complete projects within budget and on schedule.	15
SCHEDULE. Meet anticipated schedule as specified above.	15
BID PRICE.	50
ALTERNATE PRICE.	+10 Extra Credit